

SPECIAL MEETING MINUTES
BETHANY/WARR ACRES PUBLIC WORKS AUTHORITY

WARR ACRES CITY HALL
THURSDAY
JANUARY 26, 2023
10:00 A.M.

1. Call to order, declaration of a quorum.
This meeting was given in accordance with applicable State Statutes. Vice- Chairman Gray called the meeting to order at 9:01 a.m.

ROLL CALL

Present

Chairman James Mickley
Vice Chairman Elizabeth Gray
Trustee Nikki Lloyd
Trustee Pamela Ramirez
Trustee Roger Godwin- late 10:21 a.m.

Absent

STAFF PRESENT

Johnny Blassingame, Trust Attorney
Jason Horton, Wright Water
Dennis Merrill, Wright Water
Michael Vaughn, Bethany City Clerk/Treasurer

2. Financial Report and discussion of budget issues.
Michael Vaughn, gave financial report.
3. Discussion, consideration and possible approval of resolution of amendment of the Authority's fiscal year 2023 budget to appropriate funds from the Authority's unreserved fund balance for expenditures necessitated by emergency conditions at Bluff Creek Wastewater Treatment Plant.
Mr. Vaughn stated this won't be the only amendment they will need to make. Will need to pay next months to 60 days bills.

Motion by Ramirez, seconded by Lloyd to approve the resolution for the amendment of the Authority's fiscal year 2023 budget to appropriate funds from the Authority's unreserved fund balance for expenditures necessitated by emergency conditions at the Bluff Creek Wastewater Treatment Plant. Poll vote: yea's; Ramirez, Lloyd, Gray, Mickley.

Motion Passed Unanimously.

4. Discussion, consideration and possible approval for the payment of claims, including emergency expenditures on equipment and repairs necessary to remedy wastewater bypasses and overflows at the Bluff Creek Wastewater Treatment Plant.

Motion by Gray, seconded by Lloyd to approve the payment of claims, including emergency expenditures on equipment and repairs necessary to remedy wastewater bypasses and overflows at the Bluff Creek Wastewater Treatment Plant. Poll vote: yea's; Gray, Lloyd, Ramirez, Mickley.

Motion Passed Unanimously.

5. Update from Wright Water Corporation on ongoing repairs at Bluff Creek Wastewater Treatment Plant.

Dennis Merrill with Wright, handed out a report (see attached) showing Bluff Creek's Equipment status. Stated this has happened over time. Nothing has been repaired in at least the last 2 years. The Yellow equipment status is what needs to be repaired. Red is what must be repaired. They are fixing what needs to be fixed. He said it's going to take time but they are making progress.

6. Engineer's Report.

Should have the RFQ draft from Cowan Engineering Group for General Manager position ready for the next meeting.

7. Discussion of Resolution No. 108 and existing authority personnel policies, practices and procedures.

Counsel obtained existing applicable personnel guidelines related to employee discipline procedures, but is in the process of obtaining all personnel policy documents implemented for adoption of Resolution 108.

8. Proposed Executive Session- pursuant to 25 Okla. Stat. § 307(B)(4) – for confidential communication between Trustees and the Trust Attorney concerning results of investigation of allegations against Authority employees and discussion – under advice of Trust Attorney that disclosure will seriously impair the ability of the Authority to conduct the pending investigation or potential litigation in the public interest.

- A. Enter Executive Session
- B. Exit Executive Session

Motion by Godwin, seconded by Ramirez to enter to Executive Session. Poll vote: yea's; Godwin, Ramirez, Gray, Lloyd, Mickley.

Entered into Executive session at 10:23 a.m.

Motion Passed Unanimously.

Came out of Executive Session at 10:50 with no action taken.

9. Discussion, consideration, and possible approval of discipline or dismissal of Authority non – salaried employee.

Motion by Mickley, seconded by Lloyd to not accept resignation and to terminate with cause without ability to rehire. Poll vote: yea’s; Mickley, Lloyd, Gray, Godwin, Ramirez.

Motion Passed Unanimously.

10. Old or new business.

Mr. Blassingame stated Mr. Brantwell requested copies of all meeting and minutes for the last several years. He suggested, since it’s public record he can make a request to the cities for copies.

11. Adjournment

Motion by Mickley, seconded by Godwin to adjourn the meeting. Poll vote: yea’s; Mickley, Godwin, Ramirez, Gray, Lloyd.

Motion Passed Unanimously.

The meeting was adjourned at 11:10 a.m.

Respectfully submitted,



Pamela McDowell-Ramirez
Secretary

Bluff Creek WWTP Equipment Status Report

Print Date 1/25/23

Structure	Structure Name	Describe	Equipment ID	Status
29	Diversion Structure	To headworks	29G01	Critical
29	Diversion Structure	To FEB	29G02	Critical
1	Headworks	To E Bar Screen	01G01	Important
1	Headworks	To W Bar Screen	01G02	Important
1	Headworks	Gates	01G03	Important
1	Headworks	Gates	01G04	Important
1	Headworks	Mech Screen	01B01	Important
1	Headworks	Manual Screen	01B02	Important
1	Headworks	Blower	31B01	Desirable
1	Headworks	Blower	31B02	Desirable
1	Headworks	Jib Crane	1E02	Desirable
1	Headworks	Lift Pump	01P01	Critical
1	Headworks	Lift Pump	01P02	Critical
1	Headworks	Lift Pump	01P03	Important
1	Headworks	Lift Pump	01P04	Important
1	Headworks	Generator	20Gn01	Important
2	Flow split	Flow Meter	02F01	Important
2	Flow split	Wier gate	02W01	Important
3	Grit Removal	Hydro cyclone S	03E01	Desirable
3	Grit Removal	Hydro cyclone N	03E02	Desirable
3	Grit Removal	Grit conveyor	03E03	Desirable
4	SBR 1	Basin	04S01	Critical
4	SBR 1	Inlet valve	04V01	Critical
4	SBR 1	Discharge valve	04V27	Critical
4	SBR 1	Waste valve	04V27a	Critical
4	SBR 1	Decanter	04D01a	Critical
4	SBR 1	Motive Pump	04P01	Critical
4	SBR 2	Basin	04E02	Critical
4	SBR 2	Inlet valve	04V02	Critical
4	SBR 2	Discharge valve	04V26	Critical
4	SBR 2	Waste valve	04V26a	Critical
4	SBR 2	Decanter	04D02a	Critical
4	SBR 2	Motive Pump	04P02	Critical
4	SBR 3	Basin	04E03	Important
4	SBR 3	Inlet valve	04V03	Important
4	SBR 3	Discharge valve	04V25	Important
4	SBR 3	Waste valve	04V25a	Important
4	SBR 3	Decanter	04D03a	Important
4	SBR 3	Motive Pump	04P03	Important
4	SBR 4	Basin	04E04	Important
4	SBR 4	Inlet valve	04V04	Important
4	SBR 4	Discharge valve	04V24	Important
4	SBR 4	Waste valve	04V24a	Important
4	SBR 4	Decanter	04D04a	Important
4	SBR 4	Motive Pump	04P04	Important
22	Blower 1	Aeration Blower	22B01	Critical
22	Blower 2	Aeration Blower	22B02	Critical
22	Blower 3	Aeration Blower	22B03	Critical
22	Blower 4	Aeration Blower	22B04	Important
22	Blower Standby	Aeration Blower	22B05	Important
40	Final Sampler	Sample pump	40P01	Critical

Structure	Structure Name	Describe	Equipment ID	Status
5	Filters	Isolate gate	05G01	Desirable
5	Filters	Bypass gate	05G02	Desirable
5	Filter Cell 1	Filter	05S01	Desirable
5	Cell 1 - 3 valves	Filter valves	05Vabc	Desirable
5	Filter Cell 2	Filter	05S02	Desirable
5	Cell 2 - 3 valves	Filter valves	05Vdef	Desirable
5	Filter Cell 3	Filter	05S03	Desirable
5	Cell 3 - 3 valves	Filter valves	05Vghi	Desirable
5	Filter Cell 4	Filter	05S04	Desirable
5	Cell 4 - 3 valves	Filter valves	05Vjkl	Desirable
6	Chlorinator 1	Chlorinator	06C01	Critical
6	Chlorinator 2	Chlorinator	06C02	Important
6	Chlorination Cell 1	Contact basin	06S01	Critical
6	Chlorination Cell 2	Contact basin	06S02	Important
6	Blower 1	Post air	36B01	Important
6	Blower 2	Post air	36B02	Important
6	Dechlorination 3	De chlorinate	06C03	Critical
6	Dechlorination 4	De chlorinate	06C04	Important
7	Cascading aerator	Aerate	07S01	Desirable
8	Sludge Holding Basin		08S01	Desirable
9	Sludge Processing Bldg		09S01	Desirable
10	Aerobic Digester		10S01	Desirable
11	Digested Sludge Pump		11P01 & 2	Desirable
12	Chlorine cylinder storage		12S01	Critical
13	Excess Flow Holding Pond		13B01	Important
14	Excess Flow Return Pump		14P01	Critical
14	Excess Flow Measure		14W01	Important
15	Plant waste return pump		15P01	Desirable
15	waste return measure		15W01	Desirable
16	Operations Building		16S01	Desirable
17	This cell is left open		open	Desirable
18	Maintenance Building		18S01	Desirable
19	Truck Scales		19'E01	Desirable
21	Generator 2 Plant		21'E01	Important
23	Administration Building		23S01	Desirable
24	Non potable structure		24S01	Critical
25	Upper plant switchgear		25S01	Critical
26	This cell is left open		open	Desirable
27	Backwash Holding		27S01	Desirable
28	Digester Blowers		28S01	Desirable
30	Headworks switchgear		30S01	Critical
32	Headworks valve vault		32S01	Desirable
33	SBR control Building		33S01	Critical
34	Backwash blower		34B01	Desirable
35	Mid plant switchgear		35'E01	Critical
37	Sludge holding blower		37B01 & 02	Desirable
38	Chlorination/dechlorination		38S01 & 02	Critical
39	Drying Beds		39S01	Desirable
KEY	Blower B	Structure S	Gate G	
	Equipment E	Decanter D	Valve V	
	Meter/wier W	Pump P	Chem feed C	